

# Question and Answer

## Farm to Table Support Services RFP

*2022 Request for Proposals  
Version 3 (Updated April 12, 2022)*

	Program Area	Question	Answer
1.	Eligibility	The list of qualified pre-schools will not be given until after grants are approved.	Correct. The list of Seattle Preschool Programs (SPP) is still in process to be finalized by the Human Services Department (HSD) and Department of Early Learning and Education (DEEL) by the start of the 2022-2023 school year. The full list of 2021-2022 Seattle Preschool Programs is posted <a href="#">here</a> for reference.
2.	Eligibility	Is in-kind matching a fund requirement for this RFP?	No.
3.	Eligibility	Is the RFP allowing non-Seattle Preschool Programs?	No.
4.	Eligibility	Sites have a mixture of Seattle Preschool Program classrooms and non-Seattle Preschool Program classrooms. Will any of these funds go to non-SPP classrooms?	No. At this point, there is no funding for non-Seattle Preschool Program classrooms.
5.	Eligibility	Some SPP classrooms are a mix of students who are enrolled in SPP and students who are not enrolled SPP. Will all the students qualify to receive Farm to Table Services.	The Human Services Department and the Department of Education and Early Learning (DEEL) will consider these blended classrooms on a case-by-case basis.
6.	Guidelines	Can HSD share previous successful and/or complete applications?	No, the Human Services Department does not have any samples of previous proposals to share.
7.	Guidelines	Can HSD post the link to the current application?	A complete list of the RFP documents is posted on our <a href="#">website</a> .
8.	Guidelines	The narrative response is 5-page limit. If we complete the 5 pages, is probable we will receive funding?	There are no guarantees of any funding even with a completed application. All RFP proposals are reviewed by the community rating panel who will rate the proposals based on the responses and using the RFP criteria. This is an open and competitive process, and the Human Services Department cannot guarantee funding.
9.	Program model	Please provide more information on the Farm to Family Food Bags? Do they need to meet any specific requirements?	The Farm to Family Food Bags need to include food that is culturally relevant, food sourced from Washington State farmers, and food sourced from farms owned and operated by Black, Indigenous and People of Color (BIPOC) farmers and business owners, immigrants and refugees, and women.

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			Organizations should propose their own recommendations for bag contents and unit costs and note how families will help decide food bag contents. In the 2021-2022 school year, each Farm to Family Food Bag contained an average of five different items and enough produce for 2 - 3 days for a family of four.
10.	Contract Requirements	It is mentioned in the RFP awarded agencies will be required to participate in a community-based program evaluation. Can HSD provide more background information on this process?	Awarded agencies will form a cohort which will meet in 2023 (bimonthly or quarterly) to establish performance metrics and the data collection methodology. HSD will partner with a community consultant to coordinate this effort. This space will also be an opportunity for agencies to collaborate with one another, share resources, and deepen relationships.
11.	Eligibility	Our preschool program is currently receiving services from the Farm to Table program (nutrition education and food bags). Does this mean we would need to apply to the Farm to Table Support Services RFP in order to continue receiving these services?	No. If you are a preschool program contracting with the Department of Early Learning and Education (DEEL), you do not need to apply to the Farm to Table Support Services RFP. Your preschool will be asked if you would like to continue to receive services from the Farm to Table program once awarded agencies have been identified.
12.	Program Model	Is there a list of Seattle Preschool Programs already participating in this program? Has HSD identified any gaps where this program is not being implemented?	The current list of participating programs in the 2021-2022 school year is not exclusive to Seattle Preschool Programs. There are no gaps yet identified for the Seattle Preschool Program 2022-2023 school year site list.
13.	Technical Assistance	Can you clarify if technical assistance is for us to use to address questions of the application?	Yes, New Transitions Consulting will provide assistance in the form of clarifying application and budget questions, thinking through proposal development ideas, and reviewing proposal drafts. Please contact <a href="mailto:claudia.alexandra.paras@gmail.com">claudia.alexandra.paras@gmail.com</a> or at 206-859-7525 to book an appointment.